

**SITE ATTENDANCE REVIEW (SART)
SCHOOL ATTENDANCE MEDIATION (SAM)
TEAM SUMMARY**

Regarding: _____

Student/Family Members present:

School Staff present:

Others present:

Student's Grade: _____ **DOB:** _____ **School:** _____

Family Information:

Who is living in the home?

Are there parents/siblings living elsewhere?

How are family members and student affected by the absenteeism?

Pattern of Attendance:

What usually is happening with student and family members when absenteeism or tardies occur?

Educational Issues:

What are the student's current class schedule/grades and support services?

How do you feel about coming to school?

What is the impact of absences on your school achievement?

How are your relationships with teachers and peers?

What are the best things about school? What are your strengths?

What support services or alternatives would help you be successful at school?

Health Issues:

Are there health issues with the student or family members that affect attendance?

Site Attendance Review Team Meeting

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Factors that have contributed to student's attendance or behavioral difficulties:

What has been the hardest thing about attending school?

Agencies with which the student/family is currently involved:

What agencies are you involved with outside of school? (Probation, counseling, CPS, etc)

Attempted solutions that have been tried:

What has helped in the past?

Suggested solutions from the student/family:

What do you think needs to happen to improve your attendance? What can each person do?