

PLACER COUNTY — S.M.A.R.T.

Systems Management, Advocacy, and Resource Team
C.S.O.C./A.C.C.E.S.S.



Children's System of Care/Adult, Child & Community Emergency Services System

Member Agencies: □ Superior Court □ Juvenile Court □ Department of Health and Human Services
□ Probation Department □ Placer County Office of Education

Dear Sir or Madam:

Enclosed is the Family Resource Community Collaborative (FRCC) Packet for school districts, which you will need to complete and return to PCOE at frcc.referral.education@placercoe.k12.ca.us. If there is an active IEP on the child(ren), a copy of IEP and any psychological report should also be sent along with the completed packet. Additionally, please specify in the email that the student has an active IEP. If the student has an IEP and receives special services, the packet will be approved by Jill King (jking@placercoe.k12.ca.us) and other packets by Susan Connolly (sconnolly@placercoe.k12.ca.us) or Mike Lombardo (mlombardo@placercoe.k12.ca.us) at the Placer County Officer of Education. Feel free to contact them with any questions you may have regarding this packet.

Please remember that as the “Presenter” in this FRCC case, you are responsible for inviting all interested parties, which in essence means the parent(s) or guardian(s), the child(ren), any grandparents or close relatives who play an active role in the child’s life, any school counselors, teachers, professional counselors and/or psychiatrists, psychologists, probation officers, etc. **It is essential that the parent(s) or guardian(s) and the child attend this meeting if the child is over ten (10) years of age.** If one or the other is unable to attend, please contact the FRCC recorder at 530.889-6705. It is very important they attend this meeting. A conference call can also be arranged if someone is unable to drive to meeting. The meeting will usually last one and one-half hours.

The form letter in this packet will aid you in informing others of the date and time of the FRCC meeting, and an attached map will aid them in locating our office. If you have any questions or concerns, please do not hesitate to call me.

Sincerely,

Kathie Dallas
FRCC Recorder
kdallas@placer.ca.gov
(530) 889-6705

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