

WORKPLACE VIOLENCE PREVENTION PROTOCOL

- Senate Bill 553 (passed 7/1/24) requires all employers in California to have a workplace violence prevention plan in place to report incidents of workplace violence.
- Employee training will include:
 - Annual Public School Works Training
 - Training by the Department Supervisor at the start of the school year. ([Slideshow](#))
- To report Workplace Violence:
 - Follow current department protocol regarding notification procedures **and**
 - Submit Incident form found on “MyPCOE”
 - Click on Workplace Violence Incident Form, log in using PCOE account and submit

Screenshot of Location of Workplace Violence Incident Form on MyPCOE page

The screenshot displays the MyPCOE website interface. At the top, there is a navigation bar with the PCOE logo and various links including TWITTER/X, Facebook, canvas, WHAT'S MY DISTRICT?, STAFF DIRECTORY, NEED ASSISTANCE, and a search icon. Below this, a secondary navigation bar lists categories like ABOUT, DEPARTMENTS, EARLY CHILDHOOD EDUCATION, EDUCATIONAL-SERVICES, PROGRAMS AND SERVICES, and PROFESSIONAL DEVELOPMENT. The main content area is divided into three sections: a left sidebar with links to HOME, ABOUT, DEPARTMENTS, EARLY CHILDHOOD EDUCATION, and EDUCATIONAL-SERVICES; a central content area; and a right sidebar with FAQ's and Key Links. The central content area features a banner for MYPCOE with a group of people, followed by an Introduction section. Below the introduction is the Employee Resources section, which contains a horizontal menu with links to Absence Management, EPIC, Frontline, Public School Works, and Workplace Violence Incident Form. The Workplace Violence Incident Form link is highlighted in pink. Below this menu, there is a large teal box with the text 'Workplace Violence Incident Form' and a description: 'Enter your credentials to access the Workplace Violence Incident Form. Your credentials include your PCOE account username and provided password.' A red underline is placed under the text 'Sign in and access the Workplace Violence Incident Form.' The right sidebar contains a list of FAQ's and a list of Key Links, including PCOE Safety and Evacuation Plans, Alertus - Evacuate, Alertus - Lockdown/Barricade, Alertus - Lockout, Alertus - Shelter in Place, Bomb Threat, and Earthquake.

PCOE
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TWITTER/X Facebook canvas WHAT'S MY DISTRICT? STAFF DIRECTORY NEED ASSISTANCE SEARCH

HOME > MYPCOE

MYPCOE

Introduction

MYPCOE provides resources and tools for employees to utilize including our Absence Management, Employee Information and Employee Self-Serve Systems. You can also access email and the PCOE Intranet from this location.

Sign in with your credentials to our multiple resources and tools at MYPCOE.

Employee Resources

Absence Management EPIC Frontline Public School Works **Workplace Violence Incident Form**

Workplace Violence Incident Form

Enter your credentials to access the Workplace Violence Incident Form. Your credentials include your PCOE account username and provided password.

Sign in and access the Workplace Violence Incident Form.

FAQ's

- WHAT IS THE INTERNET SPEED USED BY PCOE?
- HOW DO STUDENTS AND STAFF STAY UP-TO-DATE ABOUT THE USE OF TECHNOLOGY AT PCOE?
- HOW DO I KEEP MY LAPTOP'S BATTERY IN GOOD HEALTH?
- HOW TO STAY SAFE ON PUBLIC WI-FI NETWORKS?
- DO I REALLY NEED TO EJECT USB DRIVES BEFORE REMOVING THEM?
- HOW CAN I TELL IF AN EMAIL IS SPAM?

Key Links

- PCOE Safety and Evacuation Plans
- Alertus - Evacuate
- Alertus - Lockdown/Barricade
- Alertus - Lockout
- Alertus - Shelter in Place
- Bomb Threat
- Earthquake