

JOB DESCRIPTION  
November 2021

Placer County Office of Education  
360 Nevada Street  
Auburn, CA 95603

**TEACHER OF THE DEAF**

**General Purpose:**

A Teacher of the Deaf is responsible to the County Superintendent and works under the direct supervision of the designated manager(s).

**Essential Functions and Responsibilities** include the following. Other duties may be assigned as required:

- Acts as case manager for students enrolled in his/her case load which includes but is not limited to: prepares future Individualized Education Plan (IEP) forms utilizing web based IEP system; receives and distributes reports for service provider unable to attend IEP; notifies administrator and/or staff regarding student information or assessment plans; co-chairs each IEP following a prescribed format; completes web based IEP paperwork within prescribed time period; and ensures a copy of the signed IEP to the parent or guardian.
- Plans and records monthly work schedule in an electronic calendar (Outlook) at least 30 days in advance, and records any changes as they occur to ensure accurate IEP scheduling.
- Provides high-quality instruction and services as indicated on the IEPs for assigned pupils by preparing semester plans/daily lesson plans, and creating a stimulating classroom environment conducive to intellectual discovery that maximizes opportunities to progress from emerging to formal language.
- Establishes and maintains high expectations for all learners by providing auditory, visual, and tactile accommodations required to meet individual needs of diverse deaf learners including those that experience language deprivation.
- Implements Positive Behavior Interventions and Supports (PBIS) to establish and maintain a caring, safe, and positive learning environment which cultivates language equity to meet the social-emotional needs of deaf students.
- Provide and sustain a language-rich environment in English and American Sign Language to foster social and academic discourse and comprehension, using evidence-based multi-modal instruction.
- Connect subject matter to Deaf-related events and experiences to make learning personal, meaningful, and culturally relevant.
- Differentiate instruction and curriculum access for multicultural/multilingual individual learners.
- Plans, administers, and interprets culturally and linguistically relevant student evaluations using formal and informal data collection measures.
- Prepares written reports as required.
- Develops and maintains positive working relationships with parents, guardians, and the community.
- Communicates with parents on a regular basis to review student progress and addresses individual education-related needs.

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- Works closely with other members of the program staff, parents, and the deaf community to develop and maintain a learner-centered and developmentally appropriate curriculum adhering to the common core state standards.
- Collaboratively evaluates and design transition plans which includes language and communication skills to enhance self-advocacy, access and independence.
- Works cooperatively with personnel from the student's District of Special Education Accountability outside agencies.
- Demonstrates knowledge of current evidence-based teaching practices and trends in Deaf Education by participating in professional development.
- Provides training and direction for assigned ancillary staff.
- Completes requisitions for materials and supplies in a timely manner.
- Maintains attendance accounting by submitting attendance rosters and other required reports in a timely manner.
- Establish, maintain, and demonstrate the use of assistive technological aids to develop self-advocacy for deaf students and their families.
- Complies with the rules and regulations set forth in the California Education Code; Title V; Procedures and Policies of the Placer County Office of Education; and policies of the local district(s) as assigned.

### **Minimum Qualifications:**

#### **Employment Eligibility:**

- Successful candidate must provide proof of employment eligibility and verification of legal right to work in the United States in compliance with the Immigration Reform and Control Act.

#### **Education:**

- Required level of education in order to obtain the appropriate authorization from the Commission on Teacher Credentialing (CTC) for the position.

#### **Experience:**

- Professional training and paid or volunteer experience working with individuals with disabilities.

### **Knowledge, Skills and Abilities:**

- Knowledge of subject area and current instructional methodologies.
- Knowledge of Deaf culture.
- Knowledge of typical and atypical language development among deaf students.
- Knowledge of reading and writing strategies for linguistically diverse deaf learners.
- Ability to manage and maintain assistive auditory technologies to develop listening skills and maximize use of residual hearing.
- Skills in administration, analysis, and interpretation of a variety of assessment measures.
- Knowledge of Universal Design for Learning to teach diverse deaf learners.
- Ability to work and communicate effectively with parents, community members and colleagues.
- Communicate proficiently in American Sign Language (ASL) and English.

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- Ability to function as a professional and positive member of an educational team.

### **Required Testing:**

- None

### **Certificates & Licenses:**

- Must possess a valid California driver's license issued by the State Department of Motor Vehicles.
- Must possess an appropriate California teaching credential with a Deaf and Hard of Hearing authorization, Communication Handicapped or the ability to obtain alternative certification.
- Must possess or have the ability to obtain an English Learner Authorization.
- Possess documentation of American Sign Language Proficiency Interview (ASLPI)/Sign Language Proficiency Interview minimum score of 4.0 or equivalent assessment.

### **Clearances:**

- Criminal Justice Fingerprint Clearance
- TB Clearance

### **Work Environment:**

- Work is performed in an office or school environment, and involves continuous contact with staff, and representatives of other agencies.

### **Physical Requirements:**

- The usual and customary methods of performing the job's functions requires the following physical demands: occasional lifting, carrying, pushing and/or pulling; some climbing and balancing, some stooping, kneeling, crouching; reaching, handling, fingering and/or feeling.
- Manual dexterity to operate a telephone and enter data into a computer.
- Facility to sit at a desk, conference table or in meetings of various configurations for extended periods of time with or without reasonable accommodation.
- Facility to see and read, with or without visual aids, laws and codes, rules, policies and other printed matter, and computer screens and printouts with or without reasonable accommodation.
- Facility to communicate effectively in both ASL and English with or without reasonable accommodation.
- When applicable, facility to determine and differentiate colors with or without reasonable accommodation.
- When applicable, facility to drive an automobile or to arrange a consistent method of transportation.

Note: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary.

**FLSA Status:** Exempt

**Employee Group:** Certificated

**Salary Grade:** Placement based upon education and experience

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Reviewed and Approved:

Supervisor: *Susan Connolly*

Date: 1/5/2022

Human Resources: *Colleen Slattery*

Date: 12/17/2021