

Placer County Office of Education  
360 Nevada Street  
Auburn, CA 95603

## TEACHER, AT-RISK STUDENTS

### General Purpose:

The Teacher, At-Risk Students is responsible to the County Superintendent and works under the direct supervision of the designated manager(s). A Teacher, At-Risk Students is part of a professional learning team that provides high quality instruction and support to Placer County adolescents in non-traditional secondary school settings.

**Essential Functions and Responsibilities** include the following. Other duties may be assigned as required:

- Prepares and delivers standards-based lessons in a multi-grade setting.
- Assesses student learning on a regular basis and modifies instruction to meet student academic needs.
- Differentiates instruction for students, while closing the gap between student performance and grade level standards.
- Develops goals and objectives for students enrolled in the program and monitors completion of these goals.
- Motivates students, including student rapport and a variety of instructional strategies.
- Implements Positive Behavior Intervention and Support to maintain a structured, positive learning environment.
- Participates in professional development and collaborative planning to increase instructional skills and improve overall program quality.
- Participates as part of a high performing collaborative team using student achievement data to improve student performance.
- Participates in lesson study with other teachers.
- Clearly presents learning outcomes to students and successful models of achievement.
- Adapts instructional strategies based on awareness of the effectiveness of each strategy with each group of students.
- Utilizes technology as an instructional tool to motivate learning and close achievement gaps.
- Maintains attendance records, pupil assessment records, report cards, transcripts, and other reports as required.
- Involves students in monitoring their own progress, provides multiple opportunities for students to demonstrate proficiency and assigns subject and course grades consistent with research-based practices that accelerate student learning.
- Maintains personal contact between school and other professional persons concerned with the students welfare.
- Collaborates with a variety of individuals and agencies as it relates to student support.
- Works closely with partner schools to coordinate instructional programs and smooth transition of students between programs.
- Assists students track progress toward educational and work related goals.
- Participates in school/program placement procedures for students.
- Establishes and maintains clear communication and cooperative working relationships with a variety of educators and groups.

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### Minimum Qualifications:

#### Employment Eligibility:

- Successful candidate must provide proof of employment eligibility and verification of legal right to work in the United States in compliance with the Immigration Reform and Control Act.

#### Education:

- Master's degree is preferred.

#### Experience:

- Demonstrated knowledge and expertise in the core academic subjects is required.
- History of successful teaching at the Middle School or High School level is preferred.
- Experience working as part of a collaborative instructional team is preferred.

### Knowledge, Skills and Abilities:

- Knowledge of Professional Learning Communities and Response to Intervention philosophies and practices.
- Knowledge of California's K-12 Common Core Content Standards and expectations for student proficiency.
- Knowledge of effective instructional practice including strategies for active student engagement, differentiating instruction and formative, student-involved assessment.
- Skills and ability to analyze student assessment data, evaluate student needs; provide targeted instruction to meet student needs.
- Skills and ability to establish and maintain trusting relationships with students.
- Skills and ability to establish and maintain cooperative and professional working relationships with individuals, groups, and public and private agency personnel.
- Skills and ability to motivate, challenge and guide others in the improvement of educational programs and student services.
- Skills and ability to coordinate educational program with the Department of Health and Human Services and Probation.
- Skills and ability to conceptualize new ideas and approaches, and integrate them into a coherent program.
- Skills and ability to maintain and improve professional skills and knowledge.

### Required Testing:

- None

### Certificates & Licenses:

- Must possess a valid California driver's license issued by the State Department of Motor Vehicles.
- Must possess a valid California teaching credential based upon a bachelor's degree and student teaching.
- Must possess authorization to teach English Language Learners.

### Clearances:

- Criminal Justice Fingerprint Clearance
- TB Clearance

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**Work Environment:**

- Work is performed in an office or school environment, continuous contact with staff and representatives of other agencies.

**Physical Requirements:**

- The usual and customary methods of performing the job's functions requires the following physical demands: occasional lifting, carrying, pushing and/or pulling, some stooping, kneeling, crouching; reaching, handling, fingering and/or feeling.
- Manual dexterity to operate a telephone and enter data into a computer.
- Facility to sit at a desk, conference table or in meetings of various configurations for extended periods of time with or without reasonable accommodation.
- Facility to see and read, laws and codes, rules, policies and other printed matter, and computer screens and printouts with or without reasonable accommodation.
- Facility to hear and understand speech at normal room levels and to hear and understand speech on the telephone with or without reasonable accommodation.
- Facility to speak in audible tones so that others may understand clearly in normal conversations, in training sessions, and other meetings with or without reasonable accommodation.
- When applicable, facility to determine and differentiate colors with or without reasonable accommodation.
- When applicable, facility to drive an automobile or to arrange a consistent method of transportation.

Note: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary. The Placer County Office of Education is an equal opportunity employer.

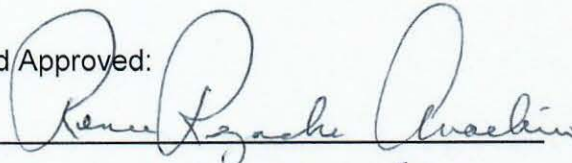
**FLSA Status:** Exempt

**Employee Group:** Certificated

**Salary Grade:** Placement based upon education and experience

Reviewed and Approved:

Supervisor:



Date:

9/29/10

Human Resources:



Date:

9/29/11