

Placer County Office of Education
360 Nevada Street
Auburn, CA 95603

ORIENTATION MOBILITY SPECIALIST

General Purpose:

An Orientation Mobility Specialist is responsible to the County Superintendent and works under the direct supervision of a designated special education manager. The Orientation Mobility Specialist teaches individuals with vision disabilities, providing a program and instruction to promote cognitive; academic; communication and language; behavioral and social; and physical development.

Essential Functions and Responsibilities include the following. Other duties may be assigned as required:

- Collaborates with Individual Education Plan (IEP) team members in regards to the students' progress.
- Notifies case manager, completes and sends appropriate forms to parent or case manager, prepares report and provides copies to case manager, drafts goals, updates present levels and progress; when assessment or IEP is required at least three work days in advance of IEP.
- Plans and records monthly work schedule in electronic calendar (Outlook) at least 30 days in advance and record any changes as they occur to ensure accurate IEP scheduling.
- Contacts parent and case manager and obtains a signed excusal form when unable to attend an IEP meeting.
- Sets up observations/home visits for transition IEP's.
- Diagnoses and programs instruction for individual learners.
- Plans, administers, and interprets student evaluations. Prepares written reports as required.
- Develops and maintains positive working relationships with parents, guardians, and significant others.
- Meets with parents on a regular basis to review student progress and work on individual development issues.
- Works closely with other members of the program staff to develop and maintain curriculum and standards.
- Participates in transition plans for students moving to less restrictive environments.
- Works cooperatively with personnel from the student's district of residence and outside agencies providing services to the student and family.
- Participates in professional growth activities such as conferences, classes, staff meetings and visitations.
- Provides training, direction and supervision for assigned ancillary staff.
- Provides instruction and services as indicated on IEP for assigned pupils.
- Requisitions materials and supplies in a timely manner.
- Maintains attendance accounting, submitting this and other required reports in a timely fashion.
- Instructs students and significant adults in the use of technological aids appropriate to the student's disability.
- Instructs visually impaired students in the development of skills and knowledge that enable them to travel independently to the highest degree possible based on assessed needs and the students' IEP.

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- Confers regularly with parents, classroom teachers, physical education teachers, and/or other special education personnel to assist in home and classroom environmental modifications, adaptations, and considerations and to ensure reinforcement of appropriate orientation and mobility skills that will encourage the visually impaired student to travel independently in these settings.
- Works with the teacher of the visually impaired to conduct the functional vision assessment as it relates to independent travel.
- Prepares and uses equipment and materials for the development of orientation and mobility skills, e.g., tactual maps, models, distance low vision aids, and long canes.
- Transports students to various community locations as necessary to provide meaningful instruction in realistic learning environments.
- Responsible for students' safety at all times and in all teaching environments while fostering maximum independence.
- Provides orientation and mobility instruction, where in appropriate, in the following areas: body imagery; laterality; environmental concepts; gross and fine motor skills related to independent travel; sensory awareness, stimulation, and training; spatial concepts; sighted guide procedures; basic protective and information gathering techniques; orientation skills; map skills; cane skills; use of residual vision; low vision aids related to travel skills; residential travel; travel in business districts; procedures for crossing streets, including traffic control signals; use of public transportation systems; procedures for use of the telephone for information gathering and application of community address systems; procedures for travel and independent functioning in places of public accommodation; skills of daily living; sensory/motor skills in coordination with the physical or occupational therapist and teacher of the visually impaired.

Minimum Qualifications:

Employment Eligibility:

- Successful candidate must provide proof of employment eligibility and verification of legal right to work in the United States in compliance with the Immigration Reform and Control Act.

Education:

- Required level of education in order to obtain the appropriate authorization from the California Commission on Teacher Credentialing (CTC) for the position.

Experience:

- Professional training and paid or volunteer experience working with individuals with disabilities.

Knowledge, Skills and Abilities:

- Knowledge of subject area and current instructional methodologies and techniques associated with the visually impaired child.
- Skill in administration, analysis, and interpretation of a variety of assessment measures.
- Ability to teach students of a wide variety of levels and age ranges.
- Ability to work effectively with parents, community and education colleagues in and outside the program.
- Ability to function as a positive, contributing member of an educational team.

Required Testing:

- None

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Certificates & Licenses:

- Must possess a valid California driver's license issued by the State Department of Motor Vehicles.
- Must possess a California teaching credential authorizing specialized services to the identified student population.

Clearances:

- Criminal Justice Fingerprint Clearance
- TB Clearance

Work Environment:

- Work is performed in an office or school environment, and involves continuous contact with staff, and representatives of other agencies.

Physical Requirements:

- The usual and customary method of performing the job's functions requires the following physical demands: frequent lifting with the ability to lift 50 pounds; sufficient strength to lift non-ambulatory students, and lift and move adaptive equipment; carrying, pushing and/or pulling.
- Frequent stooping, kneeling, crouching, and reaching.
- Manual dexterity to operate a telephone and enter data into a computer.
- Facility to sit at a desk, conference table or in meetings of various configurations for extended periods of time.
- Facility to see and read, with or without visual aids, laws and codes, rules, policies and other printed matter, and computer screens and printouts.
- Facility to hear and understand speech at normal room levels and to hear and understand speech on the telephone.
- Facility to speak in audible tones so that others may understand clearly in normal conversations, in training sessions, and other meetings.
- Facility to drive an automobile.

Note: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary.

FLSA Status: Exempt

Employee Group: Certificated

Salary Grade: Placement based upon education and experience

Reviewed and Approved:

Supervisor: _____

Date: 9-25-09

Human Resources: _____

Date: 9/25/09