Memorandum of Understanding (MOU)
Between Placer County Office of Education (PCOE)
and its Placer Association of Certificated Educators (PACE)
for Obtaining Orthopedic Impairment (OI) Authorization

Eligible PACE Members:

- Credentials eligible for earning an OI authorization: Education Specialist Instruction Credentials: Moderate/Severe or Mild/Moderate, Visual Impairments, Deaf and Hard of Hearing, Early Childhood Special Education, or Speech Language Pathology with a Special Class Authorization
  - Link to credentials eligible for adding the OI authorization: https://www.ctc.ca.gov/credentials/leaflets/added-authorizations-in-special-education-(cl-890)

- Candidates must be in a position that has access to students with the eligibility of Orthopedic Impairment and Health Care plans.

Program Costs Reimbursement:

- PCOE will reimburse eligible PACE members who have met the requirements specified in this MOU and have successfully completed the OI authorization program, in an amount up to $3000 to for the cost of tuition, books, and materials necessary for completion of the OI authorization program. Receipts and proof of payment per Business Services policy must be received for reimbursement.

- Costs associated with applications, transcripts, mileage, etc., will not be reimbursed.

OI Authorization Program Sign-up/Admission:

- Here are links to two virtual OI authorization programs. Both are preparing to have cohorts in the fall 2022. Eligible employees can sign up on an interest list and the program will send enrollment information once it is released.
  - https://www.sdcoe.net/educators/educator-preparation

- PACE members must be admitted to one of the two programs and submit the Certificated Course Approval Form ("Form") to the Assistant Superintendent, Student Services (Susan Connolly) by August 31, 2022, in order to qualify.

- Successful completion of the OI authorization program may also qualify a PACE member for advancement on the salary schedule if all applicable documentation demonstrating successful completion is submitted to PCOE and all the requirements/conditions for salary advancement per Article 14 of the PACE collective bargaining agreement are satisfied.

Other Terms:

- PCOE and PACE agree that this MOU does not establish a precedent or a binding past practice, and shall not be used or referred to any way as creating a precedent or past practice.
PCOE and PACE further agree that this MOU does not in any way alter or modify the parties' existing collective bargaining agreement.

This MOU shall be effective once fully signed and run through June 30, 2023, unless extended by mutual written agreement by both PACE and PCOE.

The individuals signing below warrant that they are authorized to execute this MOU on behalf of their principals.

Colleen Slattery for PCOE  
Ian Moore for PACE

4/25/22  
Dated

4/25/22  
Dated
PLACER COUNTY OFFICE OF EDUCATION

COURSE APPROVAL FORM

TO: Human Resources

FROM: 

DATE: 

I request approval for the below listed course for my advancement on the salary schedule:

Course: 

University (or other): 

Date course begins: Date course ends: 

Number of units: Semester Quarter

I understand an official transcript or original grade card must be submitted at the completion of the course in order to be granted the units.

(Please attach a brochure or class description if this is not a regularly scheduled college or university course).

How course relates to your current position:


Recommend Approval: Supervisor Date

For Human Resources Use Only:

Approved by: Date: