

Special Education Local Solutions Program

Tuition Support
Application Packet



Placer County Office of Education
360 Nevada Street Auburn, CA 95603

Special Education Local Solutions Program Placer County Office of Education

Placer County and surrounding regions have a high need for special education teachers. Recognizing that need, a regional consortium was established between Placer County Office of Education (PCOE) and Sutter County Superintendent of Schools to secure grant funding in support of the recruitment, preparation and retention of Education Specialists in our region. PCOE has been awarded a grant, The Special Education Local Solutions (SELS) Program, from the California Commission on Teacher Credentialing (CTC) to assist current and future educators in completing a CTC-approved teacher preparation program.

For those who are grant recipients, PCOE will provide funding in support of preparation and retention, which could include tuition support, test preparation, professional learning communities and coaching. This program begins in Spring 2019 and ends on June 30, 2023. Applicants desiring a new credential must be willing to complete a preparation program in order to obtain an Education Specialist Mild/Moderate (M/M), Moderate/Severe (M/S), and/or Early Childhood (ECSE) Intern Credential and secure and complete an Internship in that credential area in Placer or Sutter counties.

Eligibility

In order to be eligible to apply for this program, applicants must meet the following criteria based on the chosen pathway:

- Preparation:
 - New candidates and classified employees (without existing credentials):
 - Hold a Bachelor’s Degree or higher
 - Enrolled in, or verification of application to, a program leading toward an Education Specialist credential with PCOE (M/M or M/S), Brandman University (M/M or M/S) or CSU Sacramento (ECSE)
 - Internship/employment in an Education Specialist teaching position in Placer or Sutter counties
 - Current educators (existing credentials):
 - Hold an existing California preliminary or clear credential
 - Enrolled in, or verification of application to, a program leading toward an Education Specialist credential with PCOE (M/M or M/S), Brandman University (M/M or M/S) or CSU Sacramento (ECSE)
 - Internship/employment in an Education Specialist teaching position in Placer or Sutter counties

Tuition Support

Tuition support through the Local Solutions Grant will be awarded in the following categories:

	Year 1	Year 2
New Education Specialist Interns (Mild/Mod, Moderate/Severe, Early Childhood Special Ed)	\$7,000	\$7,000
Teachers Credentialed in Other Areas Adding an Education Specialist Credential	\$5,000	\$5,000

Requirements for Applying

Completed applications must be received by **5:00 PM on July 1, 2019**, in order to be considered for the SELS Program. The application must be complete and requires current official transcripts.

Selection Process

Each application will be reviewed by a SELS committee to determine eligibility. The selection committee will be comprised of representatives from preparation programs and leaders from Placer and Sutter counties. The selection committee may determine if a personal interview is necessary to make final recipient selections. **Note:** There are no appeals to this process.

Nondiscrimination in PCOE Programs and Activities

The PCOE Board and Superintendent are committed to equal opportunity for all individuals in education. PCOE programs, activities, and practices shall be free from unlawful discrimination based on race, color, ancestry, nationality, national origin, immigration status, ethnicity, ethnic group identification, age, religion, marital status, pregnancy or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. *(Access full Board Policy 0410 [here](#).)*

Access for Individuals with Disabilities

It is the responsibility of the County Superintendent to ensure that the County Office provides auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. (28 CFR 35.130, 35.160 and 36.303). Individuals with disabilities shall notify the County Superintendent, the ADA Coordinator, the principal or program director if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the County Office-sponsored activity, program, or meeting. *(Access full Board Policy 0410 [here](#).)*

The PCOE accessibility plan provides a comprehensive plan for access for individuals with disabilities to PCOE facilities, programs, services, activities, events, and digital communication. *(For more information, visit PCOE's website [here](#).)*

***Collection of Candidate Demographic Data**

CTC is required to collect demographic data per specific legislation outlined below. As an accredited program, the PCOE Leadership and Learning Collaborative (LLC) is required to provide this data to CTC annually. All data is submitted as a total for all program candidates and other identification information is omitted.

- Per [AB 677](#), CTC is required to collect sexual orientation data when demographic data is collected. Candidates may decline to state their sexual orientation.
- Per [SB 179](#), the Gender Recognition Act, individuals have the ability to select female, male, nonbinary or decline to state their gender.

Frequently Asked Questions

Who may apply for the SELS Program tuition support?

Bachelor's Degree holders enrolled in, or applied to, the PCOE Education Specialist Intern Program (Mild/Moderate or Moderate/Severe), Brandman Education Specialist Program (Mild/Moderate, Moderate/Severe or Early Childhood Special Education) or CSU Sacramento Education Specialist Early Childhood Special Education Intern Program and has an internship/employment in Placer or Sutter counties may apply for tuition support. Grant funding for tuition support is contingent upon approval and enrollment in an eligible program.

Am I required to respond to the demographic data portion of the application?*

No, candidates may decline to state any demographic data requested.

If I am selected, what are the requirements to continue to receive grant funding?

For Preparation grant funding: Requirements include continued progress in the approved Education Specialist Program, successful completion of courses, good standing in Internship, and meeting Intern Program requirements. Grant recipients must provide verification of employment in Placer or Sutter counties in September of each year until the four year service requirement is met and complete satisfaction surveys.

What is the service requirement to receive grant funds?

Participants who receive grant funds, based on this [authorizing legislation](#), toward tuition agree to teach at a school within Placer or Sutter counties and work as an Education Specialist serving a caseload of pupils who receive special education services in a special education setting for four years, and the teacher participant will have five years to meet that obligation.

Do I have to pay back the funds awarded to me?

A teacher participant who fails to complete the service requirement as described must reimburse PCOE the amount of grant funding received. The amount to be reimbursed will be adjusted proportionately based on the length of service provided.

If I am not selected as a tuition support grant recipient for 2019-20, can I apply again?

Yes, each year between May and June until funding is no longer available or the end of the grant period (June 2023), whichever occurs first.

When is the due date for the application form?

Completed applications must be received by 5:00 PM on July 1, 2019. Incomplete or late applications will not be accepted.

Where do I submit my application?

Please submit completed application to Bonnie Boone:

- Email: bboone@placercoe.k12.ca.us
- Mail: PCOE, Attn: Bonnie Boone, 360 Nevada Street, Auburn, CA 95603

I have additional questions. Who do I contact?

Please contact Bonnie Boone at (530) 745-1485 or bboone@placercoe.k12.ca.us

SPECIAL EDUCATION LOCAL SOLUTIONS GRANT PROGRAM TUITION SUPPORT APPLICATION

Applicant Information:

First Name: _____ Middle: _____ Last: _____
Maiden/Prior Last Name, if applicable: _____
Physical Address (street/apt/unit): _____
City: _____ State: _____ Zip: _____
Mailing Address (if different than physical): _____
City: _____ State: _____ Zip: _____
Phone: _____
Email: _____

Demographic Data*:

Gender*: Male Female Nonbinary Decline to State

Sexual Orientation*:

Heterosexual/Straight Gay/Lesbian Bisexual
 Other Not Sure Decline to state

Ethnicity*:

Hispanic or Latinx Not Hispanic or Latinx

Race*:

American Indian or Alaska Native Chinese Japanese Korean
 Vietnamese Asian Indian Laotian Cambodian
 Filipino Black or African American Hawaiian Guamanian
 Samoan White Multiracial Decline to state

U.S. Citizen Yes No

***Collection of Candidate Demographic Data**

The California Commission on Teacher Credentialing (CCTC) is required to collect demographic data per specific legislation (AB 677, SB 179). As an accredited program, the Placer County Office of Education Leadership and Learning Collaborative is required to provide this data to the CCTC annually. All data is submitted as a total for all program candidates and other identification information is omitted. Candidates are not required to provide demographic data to be eligible for program admission.

Educational History:

List each College and University you have attended or are enrolled:

Name/City/State of Institution Attended or Enrolled	Dates Attended		Major	Degree Earned
	From	To		

An official copy of ALL college/university transcripts must be included with this application, including community colleges. A transcript MUST show a Bachelor’s Degree or higher degree conferred. If you have earned your degree, but it has not been posted to your transcript, you must provide an original letter from your academic institution on letterhead confirming completion of all requirements for the degree, confirming that all university and major requirements have been met, and providing the date that the degree will be officially conferred. Note: Transcripts do not need to be submitted if already on file with the Placer County Office of Education Leadership and Learning Collaborative department.

Have you previously been enrolled in a teacher preparation program?

No Yes, and I completed the program. Credentials listed below.

Credential(s) – List exact title of each credential	State Issued	Status (Current/Expired)

Yes, and I did not complete the program (provide program information and a letter of good standing as specified below):

Full name of academic agency: _____

Program Goal/Credential: _____ Exit Date: _____

Required: Provide a letter of good standing from your previous teacher preparation program/academic agency. If this is not possible, attach a letter of explanation.

Currently a Classified Grant Recipient: Yes No

Currently Enrolled in a Credential Program: Yes No

Program: PCOE Brandman CSUS

Intern Program Status: Preservice Intern Year 1 Intern Year 2

Traditional Program Status: Enrolled in Coursework Student Teaching

Credential Area: Early Childhood Mild/Moderate Moderate/Severe

Current Internship/Employment Information:

Position _____ Employer _____

Address _____ Phone _____

County: Placer Sutter Other _____

Type of School: Public school Non-public School

Are you fluent in a language other than English? Yes, if so , please indicate language(s): No

What is your annual household Income?

Under \$10,000 \$10,000 – 20,000 \$20,001 – 30,000 \$30,001 – 40,000
 \$40,001 – 50,000 Over \$50,000 Over \$50,000

Are you the head of the household? Yes No Total number in household? _____

Do you pay for your own medical insurance?

Yes No N/A: do not have medical insurance

Are you the first member of your family to attend college? Yes No

Does your credential goal include Bilingual Certification? Yes No

Additional application requirements to include with this application:

- Personal Statement – One to two page statement explaining why you are:
 - pursuing an Education Specialist credential
 - applying for this grant
- Three current (within 2 years) letters of recommendation (at least two from professional contacts)
- Current Resume
- Official transcript(s) from all universities/colleges attended

How did you hear about the PCOE SELS Grant Program?

- District/School Email Website Flyer Recruitment Event
 Social Media Instructor Other _____

Verification/Authorization

I agree to abide by all PCOE SELS Grant Program policies, procedures, terms and agreements. I certify that all the information submitted in this application is correct.

Print Name Signature Date

Please submit your application with all required documentation to:

Placer County Office of Education
Special Education Local Solutions Grant Program
Mailing address: 360 Nevada Street, Auburn, CA 95603
Physical address: PCOE Annex, 365 Nevada Street, Auburn, CA 95603
Phone: (530) 745-1485, Fax: (877) 293-1831
[PCOE Education Specialist Intern Program Website](#)